

**WORKSHOP PROPOSAL FORM**  
**"Making the Connection: Praxis and Theory in Education Abroad"**  
**Forum on Education Abroad, Seventh Annual Conference**  
**Boston, MA, April 6-8, 2011**

The Forum conference theme, "Making the Connection: Praxis and Theory in Education Abroad," focuses on the link between education abroad practices and the theories on which they are based. The Forum's work as the Standards Development Organization for education abroad sits at the intersection of praxis and theory. The Standards provide a roadmap for the development of best practices that both flow from and inform the theory "behind" education abroad programs.

Pre-Conference workshops will be held on Wednesday, April 6 for a full day or half-day. Proposals need not conform to the conference theme, but should detail how the workshop will provide participants with essential knowledge or training in a critical area of education abroad. Successful proposals will relate the content of the workshop to the Forum Standards, which encompass all areas of education abroad, and provide details on facilitators, materials to be used and activities undertaken and will describe in detail specifically how the proposed workshop will actively foster dialogue, interaction and discussion and utilize the breakout format.

- **Workshop proposal must be submitted by e-mail to [forumeaconference@dickinson.edu](mailto:forumeaconference@dickinson.edu) by Thursday, July 15, 2010, 5 pm Eastern Standard Time.**
- All information on this form **MUST** be provided (including workshop summary, contact information and bios).
- Conferences Workshops may be 4 hours or 8 hours in length.

---

NAME:

AFFILIATION:

ADDRESS:

PHONE:

FAX:

E-MAIL:

**TITLE OF PROPOSED WORKSHOP:**

**WORKSHOP LENGTH** (Choose one):  4 Hours OR  8 Hours

**PLEASE INDICATE MAXIMUM NUMBER OF WORKSHOP PARTICIPANTS (if applicable)** \_\_\_\_\_

**WORKSHOP SUMMARY (50 WORDS):**

**DESCRIPTION OF WORKSHOP:** (Please describe content and format, as well as the relevance to the conference theme and the Forum's mission/goals. Explain how the workshop will be interactive and foster dialogue.):

**WORKSHOP LEADER (Attach bio, 100 words or less)**

NAME:
AFFILIATION:
LOCATION:
E-MAIL:

ATTENDED FORUM CONFERENCE IN PAST? <input type="checkbox"/> YES <input type="checkbox"/> NO
BIO SUBMITTED? <input type="checkbox"/> YES <input type="checkbox"/> NO

**PRESENTERS/FACILITATORS (Attach bios, 100 words or less)**

1) NAME:
AFFILIATION:
LOCATION:
EMAIL:
ATTENDED FORUM CONFERENCE IN PAST? ___YES ___NO
BIO SUBMITTED: ___YES ___NO
2) NAME:
AFFILIATION:
LOCATION:
EMAIL:
ATTENDED FORUM CONFERENCE IN PAST? ___YES ___NO
BIO SUBMITTED: ___YES ___NO
3) NAME:
AFFILIATION:
LOCATION:
EMAIL:
ATTENDED FORUM CONFERENCE IN PAST? ___YES ___NO
BIO SUBMITTED: ___YES ___NO

4) NAME:
AFFILIATION:
LOCATION:
EMAIL:
ATTENDED FORUM CONFERENCE IN PAST? ___YES ___NO
BIO SUBMITTED: ___YES ___NO

**SET UP: (PLEASE CHECK ALL RELEVANT OPTIONS)**

**STANDARD SET-UP** (INCLUDES HEAD TABLE AND CHAIRS, PODIUM, ONE MICROPHONE, SCREEN, PROJECTOR, LAPTOP, EASEL/FLIPCHART AND ROUND TABLES FOR 8-10 PEOPLE PER TABLE)

**You only need to indicate items below if you prefer an alternative set-up.**

**EQUIPMENT/TABLES/CHAIRS:**

INTERNET CONNECTION FOR PRESENTATION (NOTE - INTERNET ACCESS ONLY WORKS IN MEETING ROOM)

SOUND FOR PRESENTATION (REQUIRES SPEAKERS FOR LAPTOP)

ADDITIONAL MICROPHONES \_\_\_\_\_

U-SHAPED TABLE

CLASSROOM (3 CHAIRS PER 6 FT. TABLE)

OTHER TABLES

**OTHER, PLEASE EXPLAIN:**