

SESSION PROPOSAL FORM
“Making the Connection: Praxis and Theory in Education Abroad”

Forum on Education Abroad, Seventh Annual Conference
Boston, MA, April 6-8, 2011

The Forum conference theme, “Making the Connection: Praxis and Theory in Education Abroad,” focuses on the link between education abroad practices and the theories on which they are based. The Forum’s work as the Standards Development Organization for education abroad sits at the intersection of praxis and theory. The Standards provide a roadmap for the development of best practices that both flow from and inform the theory “behind” education abroad programs. The conference will critically examine how and why we design, develop and manage education abroad programs, and how education abroad praxis and theory must respond to the evolving needs of societies, institutions, faculty, and students.

Session proposals should address the conference theme. Successful proposals will describe in detail specifically how the proposed session will actively foster dialogue, interaction and discussion and utilize the roundtable breakout format that is the hallmark of the Forum conferences. Alternative session formats will be accepted on a limited basis.

- **Session proposal must be submitted by e-mail to forumeaconference@dickinson.edu by Thursday, July 15, 2010, 5 pm EST.**
- All information on this form **MUST** be provided (including session summary, contact information and bios).
- Conferences Sessions are 75 minutes in length.

NAME:

AFFILIATION:

ADDRESS:

PHONE:

FAX:

E-MAIL:

TITLE OF PROPOSED SESSION:

SESSION FORMAT (Please select one. The format will be indicated in conference materials.)

- Round-table Dialogue (session leader takes 15-20 minutes to present topic, participants break out into small groups, each group reports back on shared ideas/conversations)
- Panel Presentation (session leaders present information for 15-30 minutes, then elicit questions/comments from participants)
- Town-hall Meeting (session leader facilitates conversation/ideas based on a common subject matter)

SESSION FOCUS

TYPE: Overseas institution Provider Small liberal arts college Large university Not applicable

TOPIC: Assessment Curriculum Data Diversity Ethics Faculty Finance
 Globalization Providers Research Risk management Short-term programs
 Strategic Planning Sustainability Technology Other: _____

Please provide a 50 word SESSION SUMMARY (used for conference program and website).

Please provide a DESCRIPTION OF SESSION (Describe content and format, as well as the relevance to the conference theme and the Forum’s mission/goals. Explain how the session will be interactive and foster dialogue.):

SESSION LEADER (A bio MUST be submitted with proposal; 100 words or less)

NAME:
AFFILIATION:
LOCATION:
E-MAIL:

HAVE YOU ATTENDED A FORUM CONFERENCE IN THE PAST? ____YES ____NO
BIO SUBMITTED? ____YES ____NO

PRESENTERS/FACILITATORS (Attach bios, 100 words or less)

1) NAME:
AFFILIATION:
LOCATION:
EMAIL:
ATTENDED FORUM CONFERENCE IN PAST? ____YES ____NO
BIO SUBMITTED? ____YES ____NO
2) NAME:
AFFILIATION:
LOCATION:
EMAIL:
ATTENDED FORUM CONFERENCE IN PAST? ____YES ____NO
BIO SUBMITTED? ____YES ____NO
3) NAME:
AFFILIATION:
LOCATION:
EMAIL:
ATTENDED FORUM CONFERENCE IN PAST? ____YES ____NO
BIO SUBMITTED? ____YES ____NO

4) NAME:
AFFILIATION:
LOCATION:
EMAIL:
ATTENDED FORUM CONFERENCE IN PAST? ____YES ____NO
BIO SUBMITTED? ____YES ____NO

SET UP: (Please select one of the two standard set-ups for session rooms)

NOTE: ALL SESSION ROOMS WILL HAVE A HEAD TABLE AND CHAIRS, PODIUM, ONE MICROPHONE, SCREEN, PROJECTOR, LAPTOP, EASEL, FLIP CHART & MARKERS.

ROUND-TABLE DIALOGUE STANDARD SET-UP (SESSION PARTICIPANTS SIT AT ROUND TABLES, SET FOR 8-10 PEOPLE PER TABLE)

PANEL PRESENTATION OR TOWN-HALL STANDARD SET-UP (SESSION PARTICIPANTS SIT IN ROWS OF CHAIRS SET FOR THE CAPACITY OF SESSION ROOM – THERE ARE NO TABLES FOR PARTICIPANTS)

If you prefer additional items, please indicate below:

- INTERNET CONNECTION FOR PRESENTATION (NOTE - INTERNET ACCESS ONLY WORKS IN MEETING ROOM) ADDITIONAL MICROPHONES - # ____ ADDITIONAL TABLES - # ____
- SOUND FOR PRESENTATION (REQUIRES SPEAKERS FOR LAPTOP)

OTHER, PLEASE EXPLAIN: